

FHS Library Fee Schedule

This Price List of Fees and Paid Services is set out in the Library and Circulation Rules of the Charles University (Annex No. 4 to RD No. 19/2022)

Penalty for exceeding the borrowing period of a document according to the Uniform Loan Rules	3 CZK/1 day (documents except in-house loan documents) 50 CZK/1 day (document category "in-house loan")
1st, 2nd, 3rd reminder sent by e-mail	no fee
Sending a printed reminder letter via post	<i>postage will be charged according to the currently valid price list of the Czech Post + administrative costs</i> 15 CZK
4th reminder sent by registered mail	250 CZK (administrative costs)
Pre-action reminder	Fees for one legal act under §7 of the Regulation on Lawyers' Fees
Pre-action preparation	200 CZK/1 document
Processing a replacement for a lost document	50 CZK/1 document
Loss or damage to the barcode or RFID chip	20 CZK
Black and white copy of one page of the replaced document	2 CZK
Binding of the replaced document	300 CZK
Loss or damage to borrowed electronic device	Up to the purchase price of the device
Interlibrary loan service (ILL) and international interlibrary loan service (IIL)	according to current price lists of service providers (<i>ILL prices: delivery from Europe outside Great Britain - 250 CZK, delivery from Great Britain and countries outside Europe - 450 CZK, copies from foreign libraries 40 CZK for every 5 pages.</i>)

Replacement of a lost document see [Article 6 of the Library and Circulation Rules of the Charles University](#)

Fees set by the FHS Library Operating Rules

Unclaimed reservation	10 CZK
Printing and copying	Black and white printing 1 A4 page 2 CZK Copy 1 A4 page 2 CZK
Self-service binding	Binding with a metal channel 15 CZK Channel binding with transparent front and carton back 25 CZK Hardcover 80 CZK Ring binding without covers 5 CZK Ring binding with transparent front and carton back 12 CZK